

Board of Directors Special Meeting Minutes May 24, 2018



The May 24, 2018 Special Meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Chair Glover at 6:05 p.m. in the Classroom at the Senior Center.

Call to Order - **CLOSED SESSION- 6:00 P.M.**

- a. Open Session Identification of Closed Session Matters
- b. Public Comments of Closed Session Matters
- c. Closed Session

CONFERENCE WITH LEGAL COUNSEL—POTENTIAL LITIGATION/LIABILITY CLAIM. Pursuant to Government Code Sections 54956.9(d)(2) and 54956.95, conference with legal counsel related to exposure to litigation related to creek erosion in the vicinity of the District's Brookwood Park located at 3250 Withers Avenue, Lafayette, CA 94549 (two potential cases). The District received a claim on April 25, 2018 from Brian Shenson, Emily Shenson, Megan Frantz, and David Mariampolski pursuant to the Government Claims Act. The claim will be made available for public inspection upon request pursuant to Government Code Section 54957.5.

Board Chair Glover stated in the closed session matter listed on tonight's agenda, the Board unanimously authorized its attorneys to defend the District against litigation by Brian Shenson, Emily Shenson, Megan Frantz, and David Mariampolski related to creek erosion in the vicinity of the District's Brookwood Park located at 3250 Withers Avenue.

Board Chair Glover called to order the May 24, 2018 Regular Meeting of the Pleasant Hill Recreation & Park District at 7:10 p.m. in the Classroom at the Senior Center.

ROLL CALL

BOARD PRESENT: Bonato, Glover, Pierce, Shess

BOARD ABSENT: Ortega

STAFF PRESENT: Bradley, Cooper, Lacy

PLEDGE OF ALLEGIANCE

Board Chair Glover led the Pledge of Allegiance.

PUBLIC COMMENT

There was no public comment.

REPORT FROM EX-OFFICIO KATELYN DOWNING, COLLEGE PARK HIGH SCHOOL

Ex-Officio Downing gave the following report:

Teen Council news:

- The last meeting is on Monday for the Teen Council.
- Interviews for new members of the Teen Council for next school year will be soon.

College Park High School news:

- There are several Awards and Banquets:
 - Undergraduate Awards are May 17.
 - Senior Awards are May 22.

- Senior Banquet is May 29, 6:00 – 8:00 p.m. in the Multi-Use Room (MU)
 - Swim Awards Banquet is May 31, 6:00 – 8:30 p.m.
 - Senior Ball is on June 1, 7:00 – 10:00 p.m. in the Gym.
- CAASPP Testing is May 21 – June 1 with two hour block periods.
 - The Sports Med taping competition was on Monday and Gabbie Ferron won.
 - There will be no school on Monday, May 28 in observance of Memorial Day.
 - Powderpuff Football Game is May 25, 5:00 – 9:30 p.m. with \$1 admission.
 - The Band and Orchestra are having a rummage sale on May 26, 7:00 a.m. – 3:00 p.m. in the music parking lot.
 - There are several performances:
 - Choir has "That 70's Show" performance tonight and tomorrow night from 7:00 – 9:00 p.m. in the MU at College Park High School.
 - Spring Guitar Concert May 30 from 7:00 – 8:00 p.m. in the MU.
 - Piano Recital is on June 1, 7:00 – 9:00 pm. In the MU.
 - May 29 – June 1 is the Moving Up Rally Spirit Week with various themes each day during the week and the Rally is on June 4 Freshmen wear Purple, Sophomores wear white, Juniors wear black and Seniors wear college gear.
 - Finals are on June 5, 6 and 7.
 - Graduation is on June 6 at Concord Pavilion and Grad Nite is after graduation ceremonies.
 - Last day of school is June 7
 - Clean up of lockers is June 8.

REPORT FROM THE GENERAL MANAGER (ATTACHMENT A)

General Manager Lacy reviewed the report enclosed in the board packet. She added the following announcements verbally:

- Lacy mentioned she will be out of the office on May 25, but will be available by phone.
- After 20 years as a preschool teacher, Tina Fitzsimmons is retiring with the District. She has been fantastic. Tina is looking forward to her retirement.
- The CAPRI workshop on homelessness is postponed to July 25.

CONSENT CALENDAR (ATTACHMENT B)

- a. Approve Bills to be Paid, warrants #25428-25492 (Exhibit 1)
- b. Approve Minutes of March 8, 2018 (Exhibit 2)

Upon motion of Bonato and seconded by Shess, the Board approved the consent calendar as presented.

HONOR AND RECOGNIZE THE 2017-18 TEEN COUNCIL

- a. Presentation to Teen Council Members
- b. Presentation to Chair Ethan Tuey

Teen Coordinator Jenny Cooper reviewed the highlights of the year and mentioned that it was a busy year for the Teen Council. Many were first year Teen Council Members. She presented each Council Member with a certificate of appreciation and gave a brief review of what events they assisted with. Cooper presented Ethan Tuey with his certificate and mentioned that Tuey has been on the Teen Council for six years. His favorite events were all the holiday events. He served as Chair for two years. She appreciates all he has given to the Teen Council and wished him well in his future endeavors.

Board Member Pierce thanked all the Teen Council Members for their time volunteering at the events. He has been to many events and stated they were always so gracious, hardworking and

accommodating. Board Member Shess also thanked the Teen Council Members and stated they gain skills in dealing with situations while volunteering at various District events.

Board Member Bonato said she knows that it is fun being on the Teen Council, but she knows it is a lot of work. It is gratifying for all Board Members and congratulations to the ones going off to college. She thanked the parents for sharing their children with the District. Board Chair Glover echoed the comments of his fellow Board Members and thanked them, their siblings and parents. He hopes they continue to volunteer. He also thanked Teen Supervisors Jenny Cooper and Katrina Hunn.

APPROVE RESOLUTION 2018-05-24, ORDERING EVEN-YEAR BOARD OF DIRECTORS ELECTION; CONSOLIDATION OF ELECTIONS; AND SPECIFICATIONS OF THE ELECTION ORDER (ATTACHMENT C)

General Manager Michelle Lacy reported the County Elections Department is preparing for the General Election to be held on November 6, 2018. The County requires the District to complete and return the "Elected Officials and Terms of Office Report", "Special District Worksheet" and an executed "Resolution Containing Election Order". The District alternates the Board of Directors where two seats are up for election and in two years for the next election three seats are up for election. Board Members serve a four year term. This year there are three seats up for election; Sandra Bonato, Bobby Glover and Zac Shess. The candidate statements shall be paid by the candidate, will not exceed 250 words and the estimated cost of \$461.00. The General Election Announcement will be posted on the District's website and posted on the bulletin board at the District Administration Office.

Upon motion of Pierce and seconded by Bonato, the Board approved resolution 2018-05-24, Ordering Even-Year Board of Directors Election; Consolidation of Elections; and Specification of the Election Order.

AUTHORIZE PURCHASE OF COLUMBIA PAYLOADER CART FROM J.M. EQUIPMENT CO. INC. FOR A TOTAL COST OF \$9,119.67 (ATTACHMENT D)

General Manager Lacy recommended the Board approve the purchase of the Columbia Payloader Cart in this fiscal year before the 4th of July event, so we can have the train working. The current tractor that pulls the train has been insufficient to pull the weight of the newer train cars. It increases the wait time and has reduced the capacity by 25%.

Board Member Pierce had a question on the amount of hours it can hold on a charge. Board Member Shess asked for confirmation that the cart is electric. Park Superintendent Bradley stated it is. Shess asked if there are any grants we may apply for. Bonato suggested the District apply for a grant with the Community Foundation. Board Member Bonato noticed that the bid offer expired and asked if the price has increased. Park Superintendent Tom Bradley stated it has, but it is within a \$200 increase.

Upon motion of Shess and seconded by Bonato, the Board authorized the purchase of Columbia Payloader Cart from J.M. Equipment Co. Inc. for a total cost up to \$9,500.

VERBAL REPORT FROM COMMITTEE CHAIR AND OPPORTUNITY TO SET MEETING DATES

- a. Land and Facilities Development Committee – May 31, 2018, 10:00 a.m.
- b. Personnel Committee – TBD
- c. Budget & Finance Committee – May 30, 2018 at 5:00 p.m.
- d. Program Committee – TBD
- e. District/City Liaison Committee - TBD

BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF

Shess made the following announcements/questions:

- He stated the Wine Women and Shoes event was great. He thanked staff and volunteers for their hard work.
- He asked about the Chamber Government Affairs Day and does staff attend. Lacy said she will speak to Steve Van Dorn to see if the District can get on a future agenda.

Pierce made the following announcements/questions:

- He had nothing to report.

Bonato made the following announcements/questions:

- She had nothing to report.

Glover made the following announcements/questions:

- He attended a presentation on autonomous vehicles and by 2030 about 95% of vehicles in the Bay Area will be autonomous vehicles. There will be no need for parking, you don't own your own car and it makes you think more about planning future facilities and parks.
- He expressed a special thanks to staff for the Wine Women and Shoes event. He had an awesome time. It was nice to change up to an evening event. Everyone goes above and beyond and he appreciates staff.
- He announced the sad news of the passing of Don Flaskerud.

ADJOURNMENT

Board Chair Glover adjourned the meeting at 7:51 p.m. in honor of Don Flaskerud, a former Citizen of the Year Award Member, long time Lions Club Member and stated we lost a big member of our community. He expressed his condolences to the Flaskerud Family from the District.

Michelle Lacy, Clerk of the Board