



# Board of Directors AGENDA

PLEASANT HILL RECREATION & PARK DISTRICT

## MISSION STATEMENT

*In order to serve the diverse recreational needs of individuals and families and to enrich the quality of life for all residents, the Pleasant Hill Recreation & Park District is committed to providing park facilities, open space, and programs and activities for all ages.*

**ADMINISTRATION OFFICE  
147 GREGORY LANE, PLEASANT HILL  
CONFERENCE ROOM**

**Personnel Committee Meeting  
Friday, March 24, 2017  
8:00 a.m.**

Chair: Sandra Bonato  
Member: Jennifer Ortega

1. Call to Order
2. Roll Call
3. Public Comment  
Five minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter. The public may speak regarding agenda items at the time the matter is taken up. Non-agenda items can be addressed under Public Comment.
4. Review Recommended Changes to the Limitations on Vacation Leave Accrual (Attachment A)
5. Review Recommendation Regarding Proposed Reclassification of Positions in the Recreation Division (Attachment B)
6. Discussion Regarding Proposed Timeline for Reviewing and Updating the Pleasant Hill Recreation and Park District's Employee Handbook (Attachment C)
7. Items for future discussion

*Documents that are disclosable public records required to be made available under California Government Code Section 54957.5 (b) (1) and (2) are available to the public for inspection at no charge during business hours at our administrative office located at 147 Gregory Lane, Pleasant Hill, California.*

*The Pleasant Hill Recreation & Park District will provide reasonable disability-related modification or accommodations to a person who requires such in order to participate in the meeting of the Board of Directors. Please contact Susie Kubota (925) 682-0896 at least 48 hours before the meeting.*